

KINGDOM CHRISTIAN ACADEMY
650 East 8th Street
P.O. Box 695
Fulton, MO 65251

ADMISSIONS APPLICATION PACKET
2011-2012 School Year

Dear Parent or Guardian:

We are happy that you are interested in Kingdom Christian Academy (KCA). We look forward to this opportunity to serve you and your family. Our enrollment procedure is as follows:

1. Fully complete all forms in the enrollment packet and bring or mail them to KCA along with the *nonrefundable* application fee of \$25.00 per child. Further information on scheduled fees is included in this packet. Rev. 2/11
2. Please be sure to request a transcript of all previous school records if applicable to be sent to our office. A form is enclosed with this packet for that specific purpose. Admission cannot be granted without receipt of a transcript.
3. The Admissions Committee will interview the parents and student(s) to complete the enrollment process. We will contact you to schedule an appointment at your earliest convenience.
4. Children must be five years old by August 1 to enroll in kindergarten.
5. The deadline for registration is July 10 for new applicants. We recommend turning in your application as soon as possible, as enrollment fees are higher after June 1 for returning students.

If there are any questions, please call the school office at 573-642-2117.

In His Service,

KCA Board of Directors

NOTE: Completion of this application is for screening purposes. It does not assure final enrollment, but provides the information upon which a decision can be based. The final enrollment decision is made by the Board of Kingdom Christian Academy.

Kingdom Christian Academy admits students of any race, color, national, and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national, or ethnic origin in administration of its educational policies, admissions, scholarships and loan programs, and other school-administered programs.

Revised 6/20/08

CHECKLIST FOR APPLICANTS TO KCA

Name of Applicant _____

Date _____

- Application Form
- Pastoral Recommendation or Character Recommendation Form (only one form required)
- Parent/Guardian Commitment Form
- Student Health History Form
- Recent Standardized Test/Grades/Interview with Teacher
- Application Fee (\$25 per student)
- Enrollment Fee (\$100 per student; is applied to first month's tuition)
- Interview with Principal
- Interview with KCA Board Interview Committee
- Immunization Record
- Birth Certificate
- Request for School Records Form, if applicable

KINGDOM CHRISTIAN ACADEMY
650 East 8th Street, P.O. Box 695
Fulton, MO 65251-0695
Phone: (573)642-2117 Fax: (573)642-2022
principal@kcasaints.net
www.kcasaints.org

APPLICATION FOR ENROLLMENT-SCHOOL YEAR 2011-2012

Office Use Only:

Date application received by school: _____ Application Fee Received _____

Pre-Interview Appointment _____

STUDENT INFORMATION SECTION

Student Name: _____ Social Security Number: _____

Address: _____ City: _____ State: _____ Zip: _____

Age: _____ Date of birth: _____ Entering Grade: _____ Boy Girl

Please list previous schools attended and years attended:

1. _____ years attended _____ grades _____

2. _____ years attended _____ grades _____

3. _____ years attended _____ grades _____

If more, list on back.

Grade level completed _____

Has child ever been expelled, suspended or subject to disciplinary action from school?

_____ yes _____ no If yes, please explain on back.

Please list all persons living in household and relationship to child, e.g., Jane Doe, mother; Robert Doe, step-father; Tommy Doe, brother).

1. _____ 2. _____

3. _____ 4. _____

5. _____ 6. _____

Does child live in this household full time? _____ yes _____ no

Are there any special learning or physical needs of which KCA or your child's teacher would need to be aware?

Kindergarten Only: My child will be **Full Day** **Half Day**

PARENT/GUARDIAN INFORMATION

Father's name _____ Address _____ Phone _____

Cell phone _____ Place of employment _____ Work phone _____

Mother's name _____ Address _____ Phone _____

Cell phone _____ Place of employment _____ Work phone _____

Email _____

Other comments: _____

CHURCH INFORMATION

KCA encourages at least one parent and this student to be actively involved in a local Bible-believing church.

Check all that apply: father mother student entire family

How long have you attended your current church? _____

Other: Please explain (i.e., actively searching for a church home)

Name of church attending _____

Address _____ City _____ State _____ Zip _____

Pastor's/Minister's Name _____ Phone _____

Query

How did you hear of KCA? _____

Were you referred to KCA by another KCA family? _____ Name of family _____

(This family will receive a tuition discount after your child has attended a full school year.)

We/I desire to enroll our/my child in KCA because: _____

I have read the KCA student handbook, including the Statement of Faith, and I am in agreement with the purpose and philosophy of Kingdom Christian Academy. I have read and signed the Parent's/Guardian's Commitment form. Additionally, I understand that if I provide false or misleading information at any time during enrollment, it is grounds for disqualification and/or expulsion.

Father's signature _____ Date _____

Mother's signature _____ Date _____

Signature of legal guardian _____ Date _____ Rev. 2/11

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PARENTS' OR GUARDIANS' COMMITMENT

1. I have read and understand the school's philosophy of Christian education and its statement of faith. I understand and accept the statement of purpose and philosophy of Kingdom Christian Academy.
2. I will support the school by involvement in parent/teacher conferences, parent meetings, and other school-sponsored meetings and activities.
3. I recognize that enrolling my/our child(ren) in KCA constitutes a financial commitment to pay all tuition, fees, and any other incurred expenses no later than the due dates expressed. If payments are more than 15 days late, I understand that KCA is authorized to charge a \$15.00 late fee. For your convenience in meeting your financial obligations, tuition is divided into ten installments. The first payment is due August 1; the tenth payment is due May 1, before the *final grade cards are given out* at the end of the school year. "I hereby pledge to pay my financial obligations to the school on the date due and understand that it may be necessary to withdraw my student if proper arrangements are not made on a past due account."
4. I agree to uphold and support the high academic standard of the school by providing a place at home for my student to study and giving my student encouragement in the completion of any homework or assignments.
5. I understand that the standards of Kingdom Christian Academy do not tolerate profanity, obscenity in word or action, dishonor to the Lord's name, disrespect to the personnel of the school or members of the student body, or continued disobedience to the established policies of the school. I agree with KCA's policy of loving correction. I give my consent to school officials to administer corporal punishment when deemed necessary to be accompanied by loving reassurance that the child is accepted even though the actions are not. Parents will be notified of any disciplinary measures necessary.
6. I, as a parent or guardian of the student applicant, do agree to pledge at least 15 hours of volunteer time per year assisting as needed.

7. I, as the parent or guardian of the student applicant, do sincerely give my pledge to the above items. I understand the school reserves the right to dismiss any student who fails to comply with the established regulations and discipline or whose financial obligation remains unpaid.

8. I have read the student handbook and agree to the corporal punishment guidelines under the discipline policy. Furthermore, I understand and agree to the terms stated on this application.

Father's/Guardian's signature: _____

Date: _____

Mother's/Guardian's signature: _____

Date: _____

Revised February 2011

KINGDOM CHRISTIAN ACADEMY

650 East 8th Street, PO Box 695

Fulton, MO 65251-0695

CHARACTER RECOMMENDATION FORM

To whom it may concern: this form must be completed and returned before the enrollment process will continue for the following student(s). Please mail or return the completed form to the KCA office. Your comments will be kept strictly confidential and will not be included in the student's permanent record. Character references may include teachers, scout leaders, private lesson teachers or pastors. (They may not be persons related to the applicant.)

Student's Name _____

Date _____

Parent/Guardian Name(s) _____

____ Re-enrollment: This form must be completed and returned by the 1st Thursday in May.

____ New enrollment: This form must be completed and returned seven (7) days after receiving this form.

1. What is your relationship with the applicant? _____
2. How long have you known the applicant? _____
3. Is the applicant honest? _____ trustworthy? _____ truthful? _____ helpful? _____
4. Does the applicant have a good attitude? _____
5. Does the applicant take directions? _____
6. Is the applicant a good worker? _____
7. Why is this student interested in a Christian education? _____

Character reference name and signature _____

Please print your name _____

Your phone number _____

Thank you for your honest and objective answers. If you would like to talk to the principal personally, you can call the KCA office at 573-642-2117.

KINGDOM CHRISTIAN ACADEMY

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Fulton, MO 65251-0695

PASTORAL RECOMMENDATION FORM

Pastor, this form must be completed and returned before the enrollment process will continue for the following student(s). Please mail or return the completed form to the KCA office.

Student(s) Name(s) _____

Date _____

Parent/Guardian Name(s) _____

Pastor's Name _____ Church _____ Phone _____

_____ Re-enrollment: This form must be completed and returned by the first Thursday in May.

_____ New Enrollment: This form must be completed and returned seven (7) days after receiving this form.

KCA encourages at least one of the parents or guardians of our students be committed Christians and an active, contributing member of a Bible believing church.

Pastor, your comments will be kept strictly confidential and will not be included in the student's permanent record.

In your estimation, does at least one of the parents or guardians of student(s) listed above have a committed personal relationship with Jesus Christ? Yes ___ No ___ Mother/Guardian ___ Father/Guardian ___ or Both ___.

Are they active attendees of your church? Yes ___ No ___. How often do they attend? Once per week ___ Twice per week ___ Three times per week ___ More ___

In what capacity do they serve? _____

Are the children regular attendees of your church? Yes ___ No ___.

If you were the principal of KCA, would you want this family to be involved with the school? Why? _____

Pastor's Signature _____

Thank you for your honest and objective answers. If you would like to talk to the principal personally, you can call the KCA office at 642-2117. If circumstances change during the school year, please feel free to contact the principal.

Revised August 2010



Kingdom Christian Academy
of Callaway County, Missouri

650 East 8th Street | P.O. Box 695 | Fulton, Missouri 65251-0695
Phone Number: 573-642-2117 | Fax Number: 573-642-2022
E-mail: kca1995@hotmail.com | Website: www.kcasaints.org

"Where Academics & Faith Unite"

(Please complete in black ink)

REQUEST FOR SCHOOL RECORDS

Name of Student _____

Social Security Number: _____ Date of Birth: _____

I hereby request and authorize the official person of (former school)

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

To send a complete transcript of all academic, achievement tests, disciplinary records, and health records concerning my child to:

KINGDOM CHRISTIAN ACADEMY
P.O. Box 695
Fulton, MO 65251-0695

Signature of Parent(s) or Guardian(s)

_____ Date: _____

_____ Date: _____

Revised August 2010

KINGDOM CHRISTIAN ACADEMY

P.O. Box 695, Fulton, MO 65251
K-8th Grade 2011-2012 School Year
TUITION AND FEES

ENROLLMENT FEE

If you enroll by June 1, there will be a \$100 non-refundable enrollment fee per student. This \$100 will be applied to your August tuition. Your child is not considered enrolled until we receive the enrollment fee.

If you enroll after June 1, there will be a \$250 non-refundable enrollment fee per student with \$100 applied to your August tuition. Your child is not considered enrolled until we receive the enrollment fee.

Revised 2/11

TUITION FEE

Payments are due the 1st of each month beginning August 1. Payments are considered overdue after the 15th or first working day thereafter. At that time a **\$15 late fee** is added per family.

Tuition costs per student:

\$2,850 or 10 payments of \$285 (includes Wednesday lunch & 1 milk per day)

Revised 2/11

Half day kindergarten:

\$2,000 per student or 10 payments of \$200

Revised 2/11

Tuition Discount for multiple family members:

There is an additional 10% discount for a family's third child and an additional 15% discount for the fourth child.

CURRICULUM FEE

A curriculum fee of \$100 will be charged to each student attending KCA. This fee will be due no later than September 30.

As an incentive for those who prepay tuition for the entire school year, KCA will waive the curriculum fee. The full tuition must be paid by August 10.

Revised 2/10

Only those materials that are totally consumed or are not suitable for reuse will become the property of the student. Replacement costs of lost or abused materials will be charged to the student/parents.

WITHDRAWAL FEE

If you enroll and then withdraw your children, there is a \$200 withdrawal fee per child. This will help to cover the costs incurred from anticipation of your child's enrollment.

FINANCIAL AID

If you would like to apply for financial aid, please contact the school office or Board of Directors for information regarding availability of funds. Your inquiries will be kept in strictest confidence.

Application for Financial Aid/Scholarship Forms should be turned into the office by April 15.



Friday Enrichment Program

Kingdom Christian Academy is offering the Friday Enrichment Program for those parents needing childcare on Fridays for KCA students and/or their immediate families. Friday Enrichment will be filled with fun activities and field trips.

Friday Enrichment Policies to Supplement the KCA Handbook:

Dress Code:

No uniforms are required on Fridays. However, modest dress guidelines must be observed. The decision as to whether or not a child's clothing is "modest" will be determined by the supervisor and not subject to appeal.

Hours of Operation:

Fridays during the academic school year from 8:00 a.m.-4:00 p.m.

Fees:

\$15.00 per day for children K-8th grade,* *in addition to field trip expenses.*

Payments are due by the first of every month for that month's services. Payment is delinquent after the 15th with an additional \$15.00 late fee. Parents are free to decide on a monthly basis whether or not their children will attend. However, once a monthly payment is made, there will be no refund for that month.

Payments can be made in cash, check, or money order payable to **KCA Enrichment**.

Drop-ins:

Drop-in space is limited and available on a "first call" basis. To ensure there are enough supplies, snacks, field trip space, etc. students must be signed up with the supervisor at least 24 hours in advance and payment made upon arrival or earlier.

Discipline Policy:

The discipline policy is designed to follow the KCA handbook with exception to disciplinary actions taken which may include any of the following and will usually be administered in the order listed.

1. Verbal or written warning to the student or students.
2. Loss of privileges (i.e., sitting out during special activities, field trip suspension, etc.)
3. Parent notification by phone call or conference at which point the discipline issue and actions will be documented by the supervisor much like a referral.
4. Suspension or expulsion from the Friday Enrichment Program with additional documentation of steps taken to solve the issue.

Disciplinary actions are at the discretion of the supervisor who may seek the guidance of the KCA principal and are not subject to appeal.

Lunch:

All parents are to send a sack lunch with a drink each day.

Inclement Weather:

Please see the KCA handbook. Closings due to weather will be determined by the Friday Enrichment Supervisor.

*In the event of weather closing, the unused Friday Enrichment Program fees will be credited toward the next payment.

Information Specific to the 2011-2012 Academic Year

Closed Dates:

Friday Enrichment will not be offered during the following school breaks: November 25, December 16, December 23, December 30, and April 6. The final Friday Enrichment date offered will be May 4.

Snacks:

Parents will be asked to bring snacks on a designated month set up by the teacher. The snack should include something nutritious, and milk or fruit juice. Examples: peanut butter, apples, cheese, or yogurt.

Fee Schedule*:

Month	K-8th grade cost/child
August	\$30.00
September	\$75.00
October	\$60.00
November	\$45.00
December	\$30.00
January	\$60.00
February	\$60.00
March	\$75.00
April	\$45.00
May	\$15.00

**LIST OF CHURCHES ATTENDED BY KCA FAMILIES
FEBRUARY 2011**

Callaway Christian Church
2051 Silver Drive
Fulton, MO 65251
592-4977
Mark Kummer, Pastor

Centralia Church of Christ
731 N. Jefferson Street
Centralia, MO 65240
Mark White, Minister

Christian Chapel
3300 S. Providence Road
Columbia, MO 65203
John Battaglia, Pastor

Christian Fellowship of Jeff City
600 Beck Street
Jefferson City, MO 65109
573-556-6432
Gary Behrns, Pastor

Church of God Holiness
305 East 2nd Street
Fulton, MO 65251
642-3144
Travis Saylor, Pastor

Concord Baptist Church
3724 West Truman Blvd.
Jefferson City, MO 65109
573-893-2876
Monte Shinkle, Pastor

Crossroads 2:42
4210 Twin Oaks
Fulton, MO 65251
Mike Steeves, Pastor

Crossroads Cowboy Church
Kingdom City, MO 65262
Joey Owen, Pastor

Court Street United Methodist Church
719 Court Street
Fulton MO 65251
642-5721
Diana Loomis, Pastor

Dry Fork Baptist Church
8221 County Road 363
New Bloomfield, MO 65063
573-491-3805

Ebenezer Baptist Church
6841 State Road Z
Fulton, MO 65251
642-8527
Walter Lockhart, Pastor

Fairview Road Church of Christ
201 South Fairview Rd.
Columbia, MO 65203
573-445-5604
573-445-2213
Eric Wilson, Minister

Faith Baptist Church
3909 Brown Station Road
Columbia, MO 65202
573-474-4957
Joseph Kline, Pastor

Faith Christian Family Church
Warrenton, MO
Terry Roberts, Pastor

First Assembly of God
605 Old Jefferson City Road
PO Box 906
Fulton, MO 65251-0906
642-4878
Mike Haldeman, Pastor

First Assembly of God
1900 Highway C
Jefferson City, MO 65109
573-635-0159
Lowell Perkins, Pastor

First Baptist Church
701 Court Street
Fulton, MO 65251
642-3348
Dr. Gary Schultz, Pastor

First Presbyterian Church
718 Court Street
Fulton, MO 65251
642-5541

Friendship Baptist Church
1707 Smiley Lane
Columbia, MO 65202
Joe Kline, Pastor

Forum Christian Church
3900 Forum Blvd.
Columbia, MO 65203
Scott Sutherland, Pastor

**LIST OF CHURCHES ATTENDED BY KCA FAMILIES
FEBRUARY 2011**

Harmony Baptist Church
2014 State Road A
Auxvasse, MO 65231
Mike Crowson, Pastor

Heartland Church of the Nazarene
1408 Mokane Rd.
Fulton, MO 65251
642-1706
Gary Garrett, Pastor

Hopewell Baptist Church
Rick Hopkins, Pastor

Memorial Baptist Church
1634 Paris Road
Columbia, MO 65201
573-635-7131
Jim Smith, Interim Pastor

Mokane Methodist Church
401 Fulton Avenue
Mokane, MO 65059
Beth Duckworth, Pastor

New Beginnings Full Gospel Church
P.O. Box 315
Auxvasse, MO 65231
573-386-3553
Willie Leonberger, Pastor

New Bloomfield Christian Church
PO Box 56
New Bloomfield, MO 65063
573-491-3677
Harry Fenawell, Pastor

Nine Mile Presbyterian Church
10672 County Road 184
Williamsburg, MO 63388
573-254-3047
Jim Cruickshank, Pastor

Pleasant Grove United Methodist Church
3639 State Road E
Auxvasse, MO 65231
573-387-4861
Carol Blackwell, Pastor

Richland Baptist Church
5301 County Road 220
Kingdom City, MO 65262
642-2556
Larry Paris, Pastor

Rising Sun Baptist Church
782 County Road 283
Auxvasse, MO 65231
573-387-4548
Dr. Charles Brown, Pastor

St. James United Methodist Church
720 Westminster Avenue
Fulton, MO 65251
642-2475
Arnold Parks, Interim Pastor

Second Christian Church
401 St. Louis Avenue
Fulton, MO 65251
642-4614
Cedric Harris, Pastor

Solid Rock Family Church
508 Hunters Run
Jefferson City, MO 65109
573-893-4609
Joseph G. Skiles, Pastor

Southside Baptist Church
501 South Business 54
Fulton, MO 65251
642-5921

The Lighthouse Church
PO Box 177
Kingdom City, MO 65262
573-220-8867
Jason Jordan, Pastor

Union Hill Baptist Church
460 S. Summit Drive
Holts Summit, MO 65043
Frank Whitney, Pastor

Valley View Community Church
2900 Barberry Avenue
Columbia, MO 65202
Ed Alqya, Pastor

Victory Christian Fellowship
3550 S. Clark Street
Mexico, MO 65265
573-581-6317
Ron Case, Pastor

Victory Fellowship
6850 State Road NN
Fulton, MO 65251
642-8744
Richie Thomas, Pastor